



QUALITY HOSPITALITY
ADELAIDE CATERING

Initial Consultations

As an integral part of the operational planning process, you must set-up individual consultation sessions with relevant personnel, colleagues, and specialist resource managers to discuss the strategies and variations you plan on implementing to the operations of **Quality Hospitality Adelaide** for the next upcoming financial year.

To complete this task, you need to set up four (4) separate role playing scenarios with four (4) different volunteers who will each play the role of one of the following characters:

Dana Perri (Human Resources Manager of **Quality Hospitality Adelaide**) – Plans, directs, and coordinates the administrative function in Adelaide.

Dane Brookes (Events Co-ordinator and Manager of **Quality Hospitality Adelaide**) – Manages the team in Adelaide, maintaining **Quality Hospitality** standards and achieve other agreed objectives. He is also responsible for purchasing, maintaining the restaurant, rostering and managing all events.

Katie Mills (Events Co-ordinator and Manager of **Quality Hospitality Sydney**) – Manages the team in Sydney, maintaining **Quality Hospitality** standards and achieve other agreed objectives. She is also responsible for purchasing, maintaining the restaurant, rostering and managing all events.

Jasmine Sellars (Events Co-ordinator and Manager of **Quality Hospitality Melbourne**) – Manages the team in Melbourne, maintaining **Quality Hospitality** standards and achieve other agreed objectives. She is also responsible for purchasing, maintaining the restaurant, rostering and managing all events.

Use the Initial Consultations Character Brief document to assist you and your volunteers in completing the roleplay activities for this task. Make sure to document each of your simulated consultations with your volunteers in video recording.

Submit this video recording to your Assessor in lieu of the Third-Party Reports from the Workplace Pathway Assessment.